



ADDICTION COUNSELING ADVISORY COMMITTEE

MINUTES

Friday, July 18, 2014

1:00-3:00 PM

Hanna Hall, room 117

Members Present: Lynette Tracy, Committee Chair, Lifeline Connections; Chris Thompson, Vice Chair, VOA; Sandi Kendrick, Clark County Public Health; Roberta Morgan, Western Psychological Services; Ed Febish, Columbia River Mental Health; Angela Ball, Daybreak Youth Center

Members Absent: Laurie Ellett, Helping Professionals; Sybil Iverson, Cowlitz Tribal Treatment; Josh Barrett, Western Psychological Services

Clark College: Dr. Marcia Roi, Professor, Addiction Counseling Ed.; Jim Jensen, Instructor; Catherine Kroll, Professor; Andreana DiGiorgio, Secretary Sr., Advisory Committees

Committee Chair, Lynette Tracy, called the meeting to order at 1:07 p.m. with introductions.

Review of the Minutes of the Previous Meeting:

The committee agreed that a vote for approval of the April 25, 2014 minutes would go out via email after all members had a chance to review them. *As of this writing, the April minutes were approved via email vote.*

Director/Division Chair Report:

Dr. Marcia Roi reported that she is still waiting on the NAADAC Certification. It was submitted last March.

Old Business

Review of bylaws. After a discussion took place of the bylaws, a blanket motion was made and seconded, and all members voted in favor of the following changes:

- Change the verbiage in Section 2, Article III, Officers to: “Officers will include a chairperson and a vice-chairperson.” Omit “and ex-officio secretary.”
- Add a Section 3 to Article IV, Member Responsibilities:
 - **Member Attendance.** If a member misses two consecutive meetings, the board may vote to remove them. The motion was seconded and all members were in favor. Marcia said she would call Sybil Iverson of the Cowlitz Tribal Treatment Center to find out her level of interest in the committee.

- Quorum will stay a simple majority.

Update on Bachelor's degree. Marcia reported that Paul Weatherly of Bellevue College did not have a quorum at his meeting in Bellevue, and needs votes of support from each advisory committee from all the colleges who are participating.

New Business

Explore field placement needs and options for students not seeking an AAS. Lynette said that the benefit of field placement is that it gives students the opportunity to train and get a feel for the real work and to go from information only to the real stuff. The benefit to the agency is that they can work with a possible employee and see if they are ready and interested and whether they would be a good fit and saves time in hiring someone they would otherwise know nothing about.

Marcia told the committee that field placement is maxed out for the first time in 15 years. The cap is four and one snuck in. She is currently at 125 % overload. Field placement is necessary to graduate from the program. She said she would like it to be optional so that a student who must have it to graduate can get in. Jim asked how they can get Clark to pay for more field placement. Angela said that it's a huge positive if the potential employee had some or all of their 50 hours of supervised work experience. Ed F. said he doesn't think he would have gotten his job if he hadn't done field placement. Lynette said that it's difficult for some students to take what they've learned in class to actually working in an office or facility. Marcia said will look into the service learning internships. *A motion was made to explore other avenues such as service learning, internship, externship, capstone, etc. The motion was seconded and the motion was passed with all in favor.* Jim added that it would be a win-win to look for another way to get internships with more flexibility.

Variable credit options for field placement. Marcia reported that she had a student who was already working full time and didn't have time to do field placement. If the program is designed for working adults maybe we should break the field placement to 4 terms with variable hours. Marcia said she will write up a CAR (Course Action Request) and will get it on the docket for the change. *A motion was made to have Dr. Roi move forward with the change request in field placement to either 3 or 6 credits. The motion was passed with all in favor.*

SS Distribution. Next, Marcia said that some electives don't fit into social science easily because there are 15 required and our classes are all 3 credits. She said "ACED" is not a state prefix and thus not recognized as a common course. Miles asked if we want a 101 class to count for a Social Science requirement. The social science classes need to be 5 credits. ACED 105 is 5 credits and has been in the closet. It's still in the catalog and still on the books. Course number HSSA 101 is at the state level and approved for the SS distribution. Marcia said she will change the title of ACED 105 to HSSA &101 and take it to curriculum committee. The common course title is Human Services Substance Abuse &101. She added that she'd like Ken Burton to teach this class in fall. *A motion was made to change the tile of ACED 105 to HSSA &101. The motion was passed with all in favor.*

Jim reported that Miles ran out of magic in the spring and there's not enough money to pay Jim for the advising he needs to do for the students. So, there is now 32 hours per month, which is 8-10 less hours than normal. Marcia and Jim said they will work together with Marcia triaging the phone calls, taking care of what she could and setting up appointments for Jim on Fridays.

Summary of Action Items

- Email vote on previous minutes.

- Marcia will explore the intern extern field placement for the certificate students.
- Marcia will get the field placement variable to either 3 or 6 credits.
- Marcia is changing the name of ACED 105 to HSSA &101.
- Next meeting to update work plan for 2014-15

Next Meeting Date:

The committee agreed that the next meetings will be Friday, November 7, at 1 pm., January 30, 2015, and April 24, 2015.

The meeting adjourned at 2:57 p.m.